

Syngene

Ref: Syn/CS/SE/Reg 30/2024-25/Jul/04

Syngene International Limited
Biocon SEZ, Biocon Park, Plot No. 2 &
3, Bommasandra Industrial Area, IV
Phase, Jigani Link Road, Bengaluru
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CIN: L85110KA1993PLC014937
www.syngeneintl.com

July 03, 2024

To, The Manager, BSE Limited Corporate Relationship Department Dalal Street, Mumbai – 400 001	To, The Manager, National Stock Exchange of India Limited Corporate Communication Department Bandra (EAST), Mumbai – 400 051
Scrip Code: 539268	Scrip Symbol: SYNGENE

Dear Sir/Madam,

Subject: Newspaper Advertisement –Notice of the 31st Annual General Meeting (“AGM”) and Annual Report for FY 2023-24.

Please find enclosed the copies of newspaper advertisement published in Financial Express (English Language) and Vijayavani (Kannada Language) on July 03, 2024 regarding Notice of the 31st AGM, information relating to remote e-voting facility and cut-off date, and Annual Report for the FY 2023-24 of the Company.

The above information will also be available on the website of the Company at www.syngeneintl.com.

Request you to kindly take the same on record.

Thanking You,

Yours faithfully,
For **SYNGENE INTERNATIONAL LIMITED**

Priyadarshini Mahapatra
Head Legal, Company Secretary & Compliance Officer

Enclosures:
Financial Express publication: Dated July 03, 2024 (All India Edition)
Vijayavani Newspaper publication: Dated July 03, 2024 (Bengaluru Edition)

Syngene International Limited

Regd. Office: Biocon Park SEZ, Plot No. 2 & 3, Bommasandra Industrial Area,
IV Phase, Jigani Link Road, Bengaluru – 560 099

CIN: L85110KA1993PLC014937, Email- investor@syngeneintl.com
Website: www.syngeneintl.com, Phone: 080 – 6891 9191

**NOTICE OF THE 31st ANNUAL GENERAL MEETING AND
INFORMATION ON REMOTE E-VOTING**

NOTICE is hereby given that the 31st Annual General Meeting ("AGM") of Syngene International Limited ("the Company") will be held on Wednesday, July 24, 2024 at 3:30 PM (IST) through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM"), to transact the business as set forth in the Notice of the AGM.

The Ministry of Corporate Affairs (MCA), inter alia, via its General Circular Nos. 14/2020 dated April 8, 2020, and 17/2020 dated April 13, 2020, followed by General Circular No. 20/2020 dated May 5, 2020, and subsequent circulars issued in this regard, the latest being 09/2023 dated September 9, 2023 (collectively referred to as "MCA Circulars"), has permitted the holding of the AGM through VC/OAVM, without the physical presence of the shareholders at a common venue.

In accordance with the aforesaid MCA Circulars and Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022, SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023, and SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 7, 2023, issued by the Securities Exchange Board of India (collectively referred to as "SEBI Circulars"), the Company has sent the Notice of the 31st AGM along with the Annual Report for FY 2023-24 on July 02, 2024 through electronic mode only, to all the shareholders whose email addresses are registered with the Company/Depository Participant(s).

Shareholders holding shares in demat mode and who have not updated their email ID and KYC details are requested to register with their respective Depository Participant(s). Shareholders holding shares in physical mode whose email ID is not registered and who wish to receive the Notice, Annual Report and all other communications by the Company, from time to time, may get their email IDs registered by submitting Form ISR-1 to Company's Registrar and Transfer Agent (RTA) i.e. KFin Technologies Limited ("KFinTech") at einward.ris@kfintech.com or to the Company at - Investor@syngeneintl.com.

The record date for the purpose of determining the entitlement of shareholders for the final dividend for FY 2023-24 is June 28, 2024. The payment of dividend shall be made on or before August 05, 2024, subject to shareholders' approval at the 31st AGM.

Shareholders may note that the Notice of AGM, along with the Annual Report, instructions for remote e-voting, and participation in the AGM through VC/OAVM are also available on the Company's website at www.syngeneintl.com, the websites of the stock exchanges at www.bseindia.com and www.nseindia.com, and on the website of the Company's RTA, at https://evoting.kfintech.com/.

Shareholders will be able to attend the 31st AGM through VC/OAVM via the platform provided by the Company's RTA, KFinTech, at https://emeetings.kfintech.com, using the remote e-voting credentials.

Pursuant to Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and the Secretarial Standard on General Meeting (SS-2) issued by the Institute of Company Secretaries of India, as amended from time to time, the Company has engaged the services of its RTA, KFinTech, as the Agency for providing e-voting facilities (remote e-voting before the AGM and e-voting during the AGM) to the Shareholders of the Company to exercise their right to vote on all the resolutions proposed to be passed at the 31st AGM through the electronic voting system. All Shareholders are informed that:

- The cut-off date for determining the eligibility of Shareholders to vote by electronic means before the AGM or at the AGM is Wednesday, July 17, 2024.
- The remote e-voting facility before the date of the AGM will be available during the following voting period (both days inclusive):

Commencement of remote e-voting	From 9:00 hours (IST) on Friday, July 19, 2024
End of remote e-voting	Upto 17:00 hours (IST) on Tuesday, July 23, 2024

- E-voting shall not be allowed beyond 17:00 hours (IST) on July 23, 2024. The remote e-voting module will be disabled by KFinTech beyond 17:00 hours IST on July 23, 2024 and once the vote on the resolution is cast by a shareholder, he/she shall not be allowed to change it subsequently.
- The facility of e-voting will also be made available at the AGM (Insta-poll) for the shareholders present at the meeting through VC/OAVM and who have not cast their vote through remote e-Voting.
- The voting rights of the Shareholders (for voting through remote e-voting before the AGM and e-voting during the AGM) shall be in proportion to their share of the paid-up equity share capital of the Company as on the cut-off date i.e. Wednesday, July 17, 2024.
- The Company has appointed Mr. V Sreedharan, Practicing Company Secretary, Senior Partner of M/s V Sreedharan & Associates, Company Secretaries, Bengaluru (FCS 2347; CP No. 833) and in his absence Mr. Pradeep B Kulkarni, Practicing Company Secretary, Bengaluru (FCS 7260; CP No. 7835), Partner of the same firm as Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- The Shareholders who have cast their vote by remote e-voting prior to the AGM may also attend the AGM through VC/OAVM but shall not be entitled to vote again.
- For the detailed procedure for remote e-voting and participation in the Meeting through VC/OAVM, please refer to the AGM Notice.
- If a person has become a shareholder of the Company after dispatch of the Notice of the AGM but on or before the cut-off date shareholder may send an e-mail request to Company's RTA at: evoting@kfintech.com or contact their toll free number 1800-309-4001 for any assistance.

In case of any query and/or grievance, in respect of voting by electronic means, Shareholders may refer to the Help & Frequently Asked Questions (FAQs) and E-voting user manual available at the download section of https://evoting.kfintech.com (Company's RTA Website) or contact Mr. Suresh Babu, (Unit: Syngene International Limited) of KFin Technologies Limited, Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032 or at evoting@kfintech.com or call Company's RTA toll free No. 1800-309-4001 for any further clarifications.

For Syngene International Limited

Sd/-

Priyadarshini Mahapatra

Head Legal, Company Secretary & Compliance Officer

FCS No. 8786

Place: Bengaluru
Date: July 2, 2024



